

A Law Enforcement Seminar



Presented in partnership with the
Nampa Police Department

WHEN & WHERE

Wednesday
January 18, 2017
8am-3pm

Nampa PD
820 2nd Street S.
Nampa, ID 83651

REGISTRATION INFO

Cost: \$195
Checks/Credit Cards

5 day cancellation
policy

Checks payable to
PRI Management
Group

299 Alhambra Circle
Suite 307
Coral Gables, FL.
33134

WHAT'S INCLUDED

- + E-course material
- + Certificate
- + Coffee/refreshments
- + Great training!

QUESTIONS?

Registration/payment
issues contact:

Charles Main
Training Coordinator
305-460-0096

training@
policerecordsmanagement.com

Directions or onsite
concerns contact
Olkf@
cityofnampa.us

What Will Be Covered

A one day course in which you will learn all about Idaho legal requirements governing the management of police and administrative records in law enforcement. Learn about records retention schedules, what can be released to the public, what to charge for records, and what the penalties are for non-compliance.

- + What can be released and what is confidential.
- + Avert a lawsuit and gain an understanding of state records law.
- + Learn the latest records retention schedules and procedure.
- + Understand the proper creation, collection, processing , maintenance , dissemination and destruction of public records including:

**Police reports, email, supporting documentation,
personnel files, training records and more.**

Who should attend:

- + Records personnel
- + Support staff
- + PIO
- + Command staff

A 100% learning experience. PRI provides the ultimate training in law enforcement information management. Over 1000 agencies trained since 2008.

Register at:

policerecordsmanagement.com

COURSE COMMENTS

"The class had more useful information than any training I have found."

"We thoroughly enjoyed the style and presentation of this class. It was easy to understand and the instructor made the class entertaining. Never a dull moment."

"The class and flexibility was great. We had a great group who lent their years of expertise to the discussion. Loved it the way it is."

Records management seminar is a must for anyone who deals with records--very informative class, and extremely knowledgeable instructor. Send your employees--it's worth every penny.

Sunrise Police Dept.

"The class was great. We just want to thank you for all the information. I have been to other trainings, but I can say this training has been the best I've ever been to."

*University of the Pacific
Police Dept.*

"This class exceeded my expectations! We have already scheduled future training with PRI Management Group. We are looking forward to the next class"

"The seminar was outstanding, I hope to make some changes here in my department with some of what I have taken away from this class."

"Beyond my expectations, because honestly...I did not expect there to be so much information about this."

Nampa Idaho Police Department January 18, 2017 8am-3pm

IN THE NEWS

Brothers file new suits involving Sunshine Law
Palm Beach Post March 26, 2013

Activists find issues with Sunshine Law compliance in Sunshine State
Kansas Watchdog March 15, 2013

Many Florida counties lacking in public records compliance
The New Press March 6, 2013

States score low on access, transparency, public corruption
Orlando Sentinel March 13, 2013

INSTRUCTOR

Lt. Ed Claughton (ret.)

Ed Claughton from PRI Management Group is a foremost expert on police records and information management. His training has received excellent reviews and through his management of a records division and law enforcement career Ed conveys the importance of managing records correctly through real world examples. He is a certified Law Enforcement Auditor and Public Records Manager and a selected speaker for the International Association of Chiefs of Police.

Attendees will receive e-course material with:

- + Public records law and procedures
- + Resource guides
- + Research papers
- + Course certificate

Sign Up Today For Our Other Courses:

[Building A Model Police Records Unit](#)

[Crime Stats & UCR for the Police Executive](#)

[Managing Social Media & Body-Cam Records](#)

[Today's Records Unit: overcoming resistance to change](#)

Register to receive our training announcements at:

policerecordsmanagement.com/newsletters