



## **Blaine County Sheriff's Office Deputy Sheriff Position**

The Blaine County Sheriff's Office is seeking qualified law enforcement candidates to be a part of our professional law enforcement team. We are **currently hiring** for an exceptional person to be a **DETENTION DEPUTY**.

**The position is 40 hours a week, rotating shifts including nights, weekends and some holidays. Starting salary is \$17.77 per hour; Salary increase upon POST certification. GREAT BENEFITS including medical, dental, vision, life and PERSI retirement. Applicants must pass physical and written testing, background investigation, and oral interviews. Good Character and clean background required. Experience preferred but not required.**

### **Qualifications:**

Applicants must possess superior communication skills, unimpeachable integrity, and a strong commitment to public service and to the community that we serve. Additionally, they must meet the following minimum requirements:

### **Commissioned Detention Deputy:**

Must be a U.S. citizen, 21 years of age, be able to obtain a valid Idaho driver's license, and have a high school degree or equivalency. Please see our website for additional minimum requirements.

**An Application for Employment and Personal History Questionnaire** are available for download and printing from the Career Opportunities page of our website [www.blainesherriff.com](http://www.blainesherriff.com) **To apply submit both hiring documents to:**

**BCSO  
Atten: Holly Carter  
1650 Aviation Drive  
Hailey, ID 83333**

**For additional questions please Contact our Hiring Coordinator, Holly Carter @ (208)788-5536 or [hcarter@co.blaine.id.us](mailto:hcarter@co.blaine.id.us)**

## **TYPICAL DETENTION DEPUTY DUTIES AND RESPONSIBILITIES**

- Responds to and serves the public with courteous good will.
- Receives on-the-job training in incarceration regulations/procedures and on how to perform the functions of the Detention Deputy position.
- Ensures compliance with rules and regulations of Jail activities.
- Provides a safe environment for prisoners and employees of the Sheriff's department.
- Ensures the jail facility is secure at all times.
- Books all prisoners into jail by use of the computer.
- Distributes supplies to each cell, changes inmates' laundry, and delivers commissary items to inmates, etc.
- Conducts searches of the cells for contraband.
- Secures personal belongings of the prisoners.
- Receives bond money and processes prisoners bonding out.
- Supervises inmate workers inside the Detention Center.
- Maintains reports on accidents or incidents occurring in the jail.
- Maintains log of the number of inmates per shift and all shift activities.
- Effectively restrains an inmate, forcibly if necessary, using handcuffs and other restraints; subdue resisting inmates using maneuvers and resort to the use of hands and feet and other approved devices in self-defense.
- Serves as courtroom bailiff as needed.
- Prepares investigative and other reports, including sketches, using appropriate grammar, symbols and mathematical computations, to include filing, alphabetizing and labeling.
- Exercises independent judgment in determining the appropriate classification of inmates and assessing and responding to the needs of special populations.
- Operates a law enforcement vehicle for long periods of time during both the day and night; in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice and snow.
- Communicates effectively and coherently with other officers and inmates using existing communication systems.
- Gathers information in criminal and administrative investigations by interviewing and obtaining the statements of victims, witnesses, suspects and confidential informers and exercise independent judgment by determining when probable cause exists to recommend disciplinary action.
- Operates technical systems for security of the facility including but not limited to cameras, doors, and intercoms from a Central Control within the facility.
- Pursues fleeing inmates and performs rescue operations and other duties which may involve quickly entering and exiting secured areas; lifting, carrying and dragging heavy objects; climbing up to and down from elevated surfaces; climbing through openings; jumping over obstacles; crawling in confined areas; and, using body force to gain entrance.
- Performs searches of people, vehicles, mail items, objects capable of concealing contraband, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time and detaining people.
- Conducts visual and audio surveillance for extended periods of time.
- Engages in functions in confined areas that include such things as preparing and serving food, working rotating shifts, extended walking of foot patrol and physically checking the doors, windows and other areas to ensure they are secure.
- Effectively communicates with inmates and the public, including minors, by giving information and directions, mediating disputes and advising of rights and processes.
- Demonstrates communication skills in court and other formal settings.
- Detects and collects evidence and substances that provide the basis of criminal offenses or administrative violations; and detect the presence of conditions such as smoke, unusual or excessive noise, odors, etc.

- Endures verbal and mental abuse when confronted with the hostile views and opinions of inmates and other people encountered in an antagonistic environment.
- Performs rescue functions at accidents, emergencies and disasters to include standing for long periods of time, administering basic emergency medical aid, lifting, dragging and carrying people away from dangerous situations and securing and evacuating people from confined areas.
- Transports and escorts prisoners, detainees, and committed mental patients using handcuffs and other appropriate restraints. Transports inmates to and from court appearances, dental visits and facility transfers.
- Administers drug testing for probation, parole, and work release inmates.
- Puts on and operates a self-contained breathing apparatus and extinguishes small fires by using a fire extinguisher and other appropriate means.
- Reads and comprehends legal and non-legal documents, including the processing of such documents as medical instructions, commitment orders, summons and other legal writs.
- Processes crisis intervention functions to include counseling, suicide prevention, recognizing abnormal behavior and taking appropriate action.
- Breaks up fights and affrays.
- Possesses sufficient dexterity to manipulate keys and keyboards, operate levers and buttons, manually operate heavy doors and to count, collect and inventory small items.
- Reads computer and camera screens, court and other legal and non-legal documents, distinguish colors, and exercise full field of vision while supervising inmates.
- Assists physicians in inspection of unclothed inmates including body cavities, with exposure to body fluids, wastes and possible encounter with deceased persons.
- Performs other related duties as required.

#### **OTHER QUALIFICATIONS**

- Position Involves heavy lifting (at least 200 lbs.), pushing, climbing, balancing, stooping, kneeling, crouching, crawling, standing, reaching, walking, pulling, manual dexterity to operate office machines, grasping, talking, and hearing.
- Performs duties under physical duress and (emotional/mental) stress.
- Position requires mobility in external working environment under adverse conditions.
- Life threatening conditions are possible.
- Ability to physically restrain violent prisoners and work in stressful/dangerous conditions.
- Ability to pass department physical standards. See Physical Readiness Info on website;
- Successfully pass a criminal background check.
- Must complete POST Detention Academy training within twelve (12) months of hire.
- Good knowledge of jail rules and policy (after training).
- Written and verbal communication skills.
- Ability to perform essential duties with efficiency and accuracy.
- Firearms qualification preferred.

#### **CONTACT INFO**

EMPLOYER:	BLAINE COUNTY SHERIFF'S OFFICE
ADDRESS:	1650 AVIATION DRIVE, HAILEY, ID 83333
CONTACT:	HOLLY CARTER, HIRING COORDINATOR
PHONE:	208-788-5536
E-MAIL:	<a href="mailto:hcarter@co.blaine.id.us">hcarter@co.blaine.id.us</a>