

City of Jerome

The City of Jerome, a dynamic organization that positively affects our citizens every day, **is accepting applications for Patrol Officer**. Every position within the City is expected to be a leader within our Organization, as well as in our community.

General Statement of Duties

Working under the general supervision of a Police Sergeant the successful candidate will work on rotating shifts performing security patrols, traffic control, investigation, first aid at accidents, detection of crime, investigation of crimes, and arrest of persons who commit criminal offenses – will carry out duties in conformance with Federal, State, County, and City laws and ordinances; Patrols City streets, parks, commercial and residential areas to preserve the peace and enforce the law, control vehicular traffic, prevent or detect and investigate criminal offenses and to otherwise serve and protect the community– Must prepare a variety of reports and forms including officer's daily log, offense report, probable cause affidavit, uniform citation, and other similar documents - all other duties as assigned.

MINIMUM QUALIFICATIONS

- Must be 21 years or older at the time of employment
- Must possess, or be able to obtain by time of hire, a valid State driver's license without record of suspension or revocation in any State
- Ability to meet Idaho Peace Officers Standards and Training (POST) for employment
- Felony convictions and disqualifying criminal histories within the past seven years are not allowed. Any previous to seven years ago will be considered.
- U.S. citizen
- Must be able to read and write the English language; bilingual Spanish/English a plus

Education and Experience

- **Required:** A high school diploma or equivalent and two years of full time work experience, college attendance or active military service beyond high school or any combination of the aforementioned
- **Desired:** A two-year community college degree or vocational school training in police science, law enforcement, criminal justice administration, public administration or a related field is desirable

Selection

- City of Jerome application accompanied by a current resume and cover letter. Certified officers preferred.
- Written test
- Oral interview
- Candidates selected for conditional hire will be required to successfully undergo a background investigation, psychological examination, polygraph interview, medical examination, POST physical fitness testing, and a drug screen.
- Per Idaho Code, Title 65, Chapter 5, The City of Jerome will afford a preference to employment of veterans.

To Apply

- Applications must be received by January 25th, 2013, first review on January 18th.
- Forward completed City of Jerome application, cover letter, and resume to Human Resources, 152 East Ave A, Jerome Idaho, 83338, email iguffy@ci.jerome.id.us or fax 208-324-8204.
- Application can be obtained on the City of Jerome website <http://www.ci.jerome.id.us> or by emailing iguffy@ci.jerome.id.us.

Ida Guffy
Human Resources Assistant
City of Jerome
(208) 324-8189 ext. 140