



Idaho Peace Officer Standards and Training Operating Procedures

Section #	5	Alternative Methods of Instruction	Origination Date:	08/01/2014
Procedure #	4 Subject: FEMA Course Completion Certificates			
Reference:	IDAPA Rule	11.11.01.307 - 311		
	ISP Policy	N/A		
	IPOST Policy			
Commentary:				
Purpose:	To provide a uniform and consistent process for accepting and processing FEMA course completion certificates.			
Definitions:	See IDAPA rule 11.11.01.307			
Procedure:				
<p>FEMA certificates will be approved for training hour credits following the guidelines in IDAPA rules 11.11.01.307-311. The only exception is that the course assessment fee will not be charged.</p> <p>POST Regional Coordinator's will be responsible for maintaining a current list of all approved FEMA courses. The regional coordinator that reviews and approves the course will be responsible for adding the course information to the established list.</p> <p>Whenever possible, the regional coordinators will be responsible for posting the awarded training hours to an officer's training record. An officer can only be awarded training hour credits once per FEMA course.</p>				
Approving Authority	Kevin Johnson	Official Authority	 Division Administrator	08/01/2014 Date
Revision Date:			Last Revision:	

